



Manage my account Skinnytabs portal manual

How to cancel:

1.- Log in to <http://my.skinnytabs.com>

The screenshot shows the 'Manage Your Subscriptions' page. At the top, there is the Skinnytabs logo and the text 'Manage Your Subscriptions'. Below this, a prompt reads 'Enter your email address to login'. There is a text input field with the placeholder text 'Email address'. At the bottom of the page, there is a dark green button with the text 'Continue →'.

2.- Click on the plan that you want to cancel

The screenshot shows the 'My Account' page. At the top, there is the Skinnytabs logo and the text 'My Account'. Below this, there is a card for a subscription plan. The card is highlighted with a yellow oval and contains the text 'Detox' and '\$54.95 Billed every month' with a right-pointing arrow. Below the card, there is a list of account management options: 'Account Information', 'Billing & Shipping Addresses', 'Payment Methods', and 'Billing History'. At the bottom of the page, there is a footer that reads: 'Questions? Our Support Team would be glad to help. Visit sknny.me/contact to contact us.'



Manage my account Skinnytabs portal manual

3.- Click on Cancel Subscription

← Subscription Details

Detox
\$54.95 Billed every month

>

Paid via
VISA ending >

i Make sure to keep this payment method updated, as your backup payment method will not be used for this subscription.

[Edit Subscription](#)

[Pause Subscription](#)

[Cancel Subscription](#)

4.- Click on Confirm Cancellation

← Cancel Subscription

Your subscription will be cancelled immediately

Reason for cancellation

[Confirm Cancellation](#)



Manage my account Skinnytabs portal manual

How to pause:

1.- Log in to <http://my.skinnytabs.com>

skinnytabs®
Manage Your Subscriptions

Enter your email address to login

Email address

Continue →

2.- Click on the plan that you want to pause

skinnytabs®
My Account

Detox
\$54.95 Billed every month

- Account Information
- Billing & Shipping Addresses
- Payment Methods
- Billing History

Questions? Our Support Team would be glad to help. Visit sknny.me/contact to contact us.



Manage my account Skinnytabs portal manual

3.- Click on Pause Subscription

< Subscription Details

Detox
\$54.95 Billed every month

Paid via
VISA ending

Make sure to keep this payment method updated, as your backup payment method will not be used for this subscription.

[Edit Subscription](#)
[Pause Subscription](#)
[Cancel Subscription](#)

4.- Select how many days and click on Pause Subscription/Postpone

< Pause Subscription

Your subscription will be paused immediately.

On pausing, your subscription will not be billed, and will not renew.

How long do you want to pause the subscription?

7 days
 14 days
 30 days
 60 days
 90 days

[Pause Subscription](#)



Manage my account Skinnytabs portal manual

How to update account information:

1.- Log in to <http://my.skinnytabs.com>

skinnytabs®
Manage Your Subscriptions

Enter your email address to login

Email address

Continue →

2.- Click on Account Information

skinnytabs®
My Account

Detox
\$54.95 Billed every month >

>

Account Information

Billing & Shipping Addresses

Payment Methods

Billing History

Questions? Our Support Team would be glad to help. Visit skinny.me/contact to contact us.



Manage my account Skinnytabs portal manual

3.- Select the email address if you want to change the email address, name or last name

< Account Details

Change Password >

Change Email >

4.- Update information and click update

< Update your account details

First Name (Optional) Last Name (Optional)

Email

Update



Manage my account Skinnytabs portal manual

5.- Select change password if you want to change the password, enter your current password click proceed

< Change your Password

Enter your current password

Forgot password?

Proceed →

6.- Enter a new password and click update

< Enter new password

Enter new password

Your password must have

- At least 8 characters
- At least one special character @\$!%*#?&()
- At least one number

Update



Manage my account Skinnytabs portal manual

How to update account information:

1.- Log in to <http://my.skinnytabs.com>

skinnytabs®
Manage Your Subscriptions

Enter your email address to login

Email address

Continue →

2.- Click on Billing & Shipping Addresses

skinnytabs®
My Account

Detox
\$54.95 Billed every month

Account Information

Billing & Shipping Addresses

Payment Methods

Billing History

Questions? Our Support Team would be glad to help. Visit sknny.me/contact to contact us.



Manage my account Skinnytabs portal manual

3.- Click on the address that you want to update billing or shipping

← Billing & Shipping Addresses

Billing

[Address field] >

Shipping

[Address field] >

[Address field] >

4.- Update details and click update

← Update your shipping details

First Name Last Name

Address Line 1

Address Line 2 (Optional)

City Zip

State

Update



Manage my account Skinnytabs portal manual

How to update account information:

1.- Log in to <http://my.skinnytabs.com>

The screenshot shows the login page for the Skinnytabs portal. At the top, there is the Skinnytabs logo and the text "Manage Your Subscriptions". Below this, a prompt reads "Enter your email address to login". A text input field is provided with the placeholder text "Email address". At the bottom of the form, there is a dark green button labeled "Continue →".

2.- Click on Payment methods

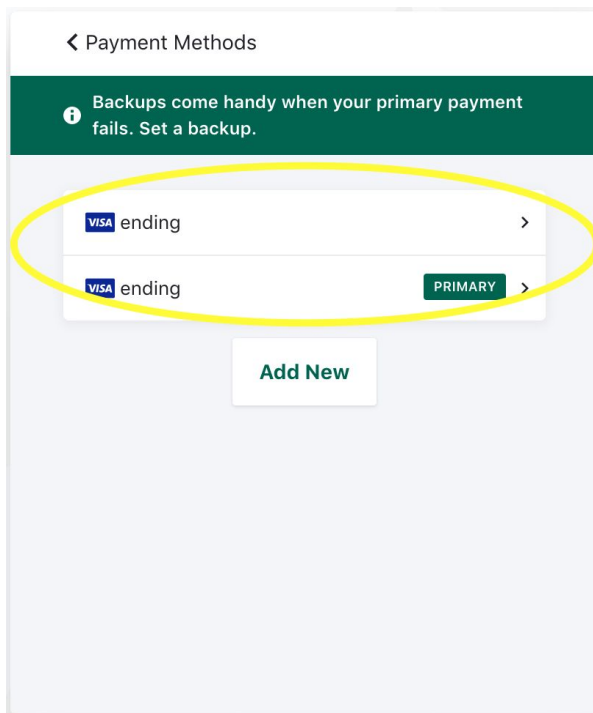
The screenshot shows the "My Account" page. At the top, there is the Skinnytabs logo and the text "My Account". Below this, there is a list of account items, including "Detox" with a price of "\$54.95 Billed every month" and a right-pointing chevron. Below the list, there is a navigation menu with four items: "Account Information", "Billing & Shipping Addresses", "Payment Methods" (which is circled in yellow), and "Billing History". At the bottom, there is a footer text: "Questions? Our Support Team would be glad to help. Visit sknny.me/contact to contact us."



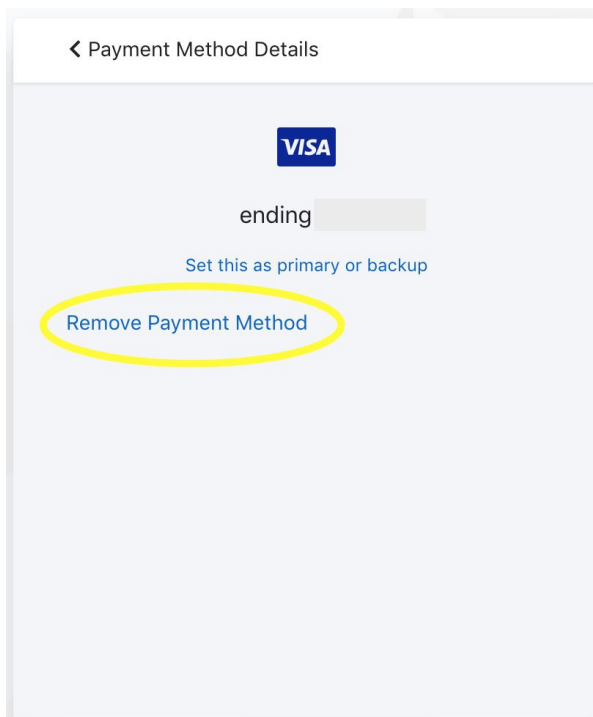
Manage my account Skinnytabs portal manual

Remove a card

3.- Select the card that you want to remove



4.- Click on Remove Payment Method

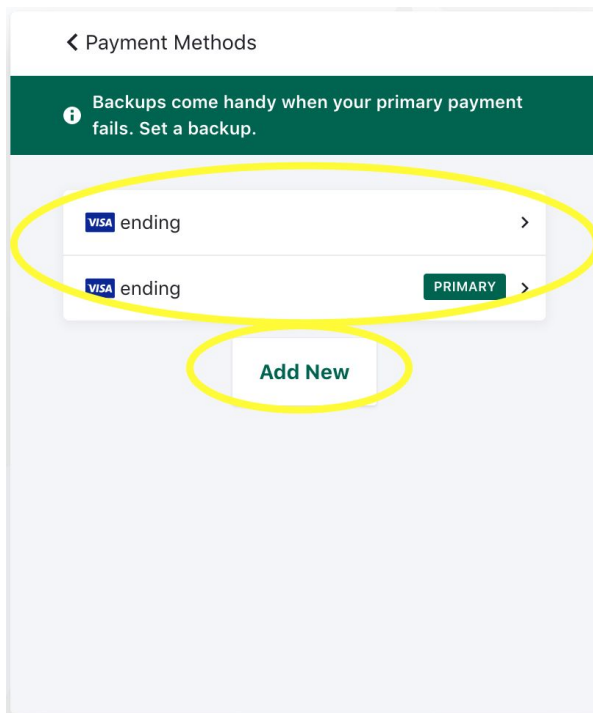




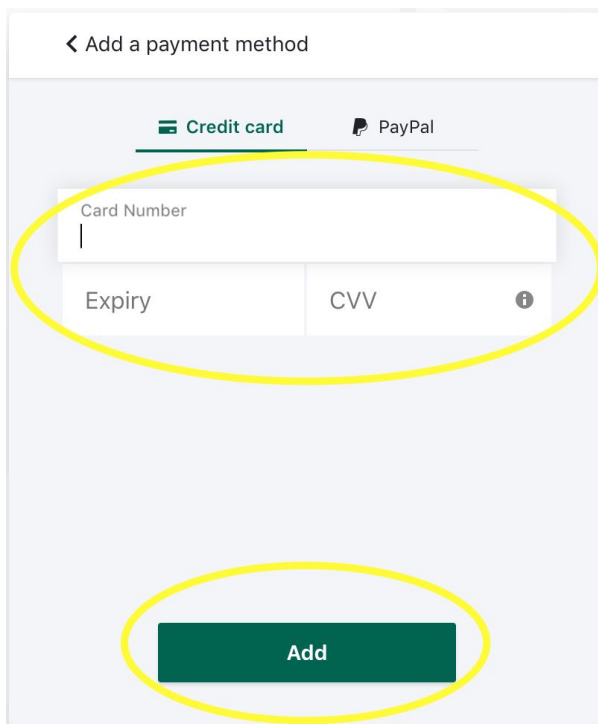
Manage my account Skinnytabs portal manual

Add a new card

5.- Click on add a new card



6.- Add the card numbers





Manage my account Skinnytabs portal manual

How to download my billing information:

1.- Log in to <http://my.skinnytabs.com>

The screenshot shows the login page of the Skinnytabs portal. At the top, there is the Skinnytabs logo and the text "Manage Your Subscriptions". Below this, a prompt asks the user to "Enter your email address to login". A text input field is provided with the placeholder text "Email address". At the bottom of the form, there is a green button labeled "Continue →".

2.- Click on Billing History

The screenshot shows the "My Account" page of the Skinnytabs portal. At the top, there is the Skinnytabs logo and the text "My Account". Below this, there is a list of account management options. The first option is "Detox" with a price of "\$54.95 Billed every month" and a right-pointing chevron. Below this is a white box with a right-pointing chevron. Further down, there is a list of menu items: "Account Information", "Billing & Shipping Addresses", "Payment Methods", and "Billing History". The "Billing History" item is circled in yellow. At the bottom of the page, there is a footer that reads: "Questions? Our Support Team would be glad to help. Visit sknny.me/contact to contact us."



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3.- Click on Download

← Billing history	
• Detox \$54.95 Aug 21, 2019	Download
• Skinnytabs Starter Plan \$54.95 Aug 20, 2019	Download
• Skinnytabs Starter Plan \$54.95 Aug 20, 2019	Download
• Skinnytabs Starter Plan \$54.95 Aug 20, 2019	Download
• One-Time Purchase \$79.95 Aug 20, 2019	Download